



NAVY LEAGUE OF CANADA Vancouver Island Division

Jerry Gadd Fund

- PURPOSE:** To support cadets in Navy League of Canada - Vancouver Island Division by assisting individual cadets to participate in Corps activities that they may not otherwise be able to afford.
- CRITERIA:** Cdr Jerry Gadd OMM CD passed away March 20/04 in Victoria. In his memory, his family endowed a "Fun Fund" to assist any cadet unable to take part in Corps "fun" due to financial reasons.
- RESTRICTIONS:** This was not to be used for supplies or general use. Branches and parents must also contribute to the event for which Gadd Funds are requested.
- The grant is to be made confidentially so as not to embarrass the cadet or family.
- AMOUNT:** \$ (as required)
- BENEFACTOR:** Family of the late Cdr Jerry Gadd OMM CD
- APPLICATION:** Navy League Branches shall apply in writing on Branch letterhead to the Navy League of Canada - Vancouver Island Division Council (attention: Treasurer). The letter shall state the amount being requested, the event being attended and the number of cadets seeking assistance. The request must also indicate the level of contribution made toward the event on behalf of the cadet(s) by the Branch and the parent(s) prior to requesting assistance from the Gadd Fund.
- Upon receipt, the **Treasurer, Vancouver Island Division**, shall distribute the request amongst the Division Council Executive.
- A decision on whether the application is approved will be made at the next Division Council Executive meeting unless the request requires an imminent decision, in which case the President, VID shall poll the Council Executive by email.
- ACKNOWLEDGEMENT:** Corps shall write a thank you letter to the Gadd Family c/o **Secretary, Vancouver Island Division**, who will then forward the letter to:
- Ann Gadd
23-909 Admirals Rd,
Victoria, V9A 2P1
- REPLENISHMENT:** None. Once the fund is expended, the grant will be unavailable unless further donations specifically for the Gadd Fund are received.
- ADDITIONAL NOTES:** If the Division Council Executive approves the request, the Treasurer shall raise the necessary documentation and issue a cheque.